

Trinity Methodist Church



Leighton Buzzard

Vacancy for
Part-time Church Administrator
15 hours per week with some flexible working
Salary £10,500 per annum

We are seeking to recruit someone to provide administration support to the Minister and the Leadership team of the Church, including acting as a communication hub, maintaining the website and social media presence, compiling the monthly Church magazine and producing publicity materials as required.

Closing Date: **12 Noon Friday 7th August 2026.**

Please email: 45c.roots@gmail.com to express your interest and receive an application pack.

Further information can be found at
www.trinitylb.org.uk

